**TERMS OF REFERENCE**

1. **Position:** Energy, Legal and Economy experts
2. **Work place:** Bosnia and Herzegovina
3. **Reference on project:** 2018/400-876, EuropeAid/154836/DD/ACT/BA
4. **Duration:** June 7th 2021 – November 1st 2021
5. **Duration of mission and reporting**: Duration of the work will be 10 days in total.

**F: Background**

The Centre for Environment (CfE) with support of the European Union is implementing the action entitled “Eko BiH”.

The UNECE Environmental Performance Review: Bosnia and Herzegovina[[1]](#footnote-1) noted that: “information on the environment is limited, while prominence is given to issues that are often opposed to environmental interests”. This Action is aimed at building capacities of the Eko-BiH civil society organization (CSO) members to become relevant partners to decision makers and at increasing network capacities for articulation and presentation of its joint positions on environmental policy making and EU integration processes. The representation of BiH environmental CSOs in different entities, national or international consultations or initiatives is still inadequate and without sufficient coordination and influence, as noted in Bosnia and Herzegovina Progress Report 2016.

Capacity building of environmental CSOs and grassroots in BiH represents a direct response to the global objective of the program to support involvement of the CSOs in development of environmental strategies and EU integration processes. The focus of capacity building in the first part of the action will be on internal structure, human, financial and technical capacities of the individual organization as well as a network in order to consolidate the network and its members. The second part of the capacity building will be committed to development and improvement of knowledge about EU environmental acquis (Chapter 27), process of transposition of EU directives into domestic legislation and methods for monitoring and evaluation of enacting and implementation of environmental strategies.

The consolidation of environmental CSOs and grassroots will build a network to become an inevitable factor and empower it with know-how to respond on environmental and climate change issues which is directly responding to the specific objective of the program.

Member organizations of Eko-BiH with less developed capacities will get a chance to learn from experienced experts from strong environmental CSOs within the network about organizational management, strategic planning and communicating, fundraising and sustainability. Besides, this action is focused to build their knowledge on their possibilities to access environmental information and participate in decision-making using different methods of advocacy work. With that knowledge and skills, Eko-BiH CSOs will represent a relevant actor in decision making on environmental matters and authorities-CSOs dialogue at entity/district/state level. By engaging CSOs resources through the network, supporting CSOs and grass-roots initiatives that work on environmental issues for policy work and public advocacy campaigns, we are expecting to have a meaningful influence on environmental policies in B&H. All these actions will contribute to visibility of the environmental CSOs positions and general awareness rising on very important processes and reforms of BiH towards EU integration.

In terms of technical and management capacity, the action will strengthen CSOs’ knowledge and coordinated efforts to provide analysis, advocacy and monitoring of key environmental reforms at the local and entity levels and development of policies for environment and climate change, including through much-needed human resources for coordination of national work and increased visibility. It will also aim to improve the environment for civil activism and structured dialogue with local, cantonal, entity and national authorities and other stakeholders like experts, business and media. Ultimately, the project will boost the legitimacy and visibility of environmental CSOs in Bosnia and Herzegovina through strengthened coordination and sustainability of Eko-BiH.

The project will also position active and knowledgeable Eko-BiH members to serve as hubs for capacity-building of other Eko-BiH members. They will provide training to smaller CSOs and grassroots initiatives that can improve their understanding of, and access to decision-making processes, e.g. building effective advocacy and communication strategies, mobilizing resistance to corrupt practices and poor management, engaging in legal cases and using grievance mechanisms. Their ability to manage funds and carry out local initiatives will be improved through the sub-granting scheme of this project. Partners will also offer guidance and assistance to local grassroots groups in monitoring and influencing EU environmental approximation. Specific project activities will focus on environmental leaders in Bosnia and Herzegovina to provide education tailored to their needs and interests.

The project will also help journalists to better understand the issues highlighted by environmental CSOs. It will focus on training exchanges and building strong relationships with particular journalists who will give more detailed and accurate coverage to environmental issues, locally, nationally and internationally. The activities aimed at journalists will filter through to citizens in Bosnia and Herzegovina, making sure that they are not only better informed about environmental issues but also proactively seeking solutions and gradually building their belief that they can contribute to bringing change.

As a result of the project activities, governments in Bosnia and Herzegovina should improve their understanding of environmental problems through inputs from affected individuals and communities as well as other CSOs. In order to lead to more efficient governance, the project partners will consistently and pro-actively participate in consultation procedures in decision-making and push for their improvement. The project’s advocacy campaigns can also help Bosnia and Herzegovina officials to get citizens’ perspectives about the structural issues and state of policy reform in the country and identify the ways forward for its EU integration in the fields of environment and climate change.

**G: Objective of the project**

*Overall objective* of the Action is to strengthen the involvement of CSOs in the formulation, implementation and monitoring of environment and climate change sector strategies, policies and decision making processes with regards to EU integration.

*Specific objectives* of the action are:

1. To improve transparency and strategic planning of environmental CSOs and grassroots in BiH;
2. To support financial autonomy by encouraging cooperation, exchange of experiences and resources for common actions;
3. To enable effectiveness, reliability and visibility of Eko-BiH network’s activities and impacts.

**H: Scope of work**

**Expert analysis on draft Laws concerning renewable energy sources in Republika Srpska and in Federation of Bosnia and Herzegovina**:

The subject of the scope of the work is the *Draft Law on Renewable Energy Sources of Republika Srpska* and the new *Draft Law on use of Renewable Energy Sources and Efficient Cogeneration of Federation of Bosnia and Herzegovina*. Apart from the fact that these laws are crucial for the implementation of the policy of subsidizing renewable energy sources, it is also very important from the aspect of EU integration and fulfilment of obligations towards the Energy Community and international agreements.During the public debate on these draft laws on renewable energy sources, it is **extremely important to prepare good quality and realistic comments and/or suggestions by the civil society**, which is why we are looking, in particular, for economic, legal and energy experts. Their task will be to perform a comparative analysis of these draft laws with similar ones from EU countries, prepare comments, suggestions and amendments to the draft laws, provide expert support to the Eko-BiH team, prepare a presentation and participate in the online panel and press conference. The previous activity will be followed by a strong media campaign and call for the public to get involved into the public participation and commenting on the new Draft Law on Renewable Energy Sources of Republika Srpska and the new Draft Law on use of Renewable Energy Sources and Efficient Cogeneration of Federation of Bosnia and Herzegovina - which are expected to be subject of law-making procedures in the Parliament of FBiH and the National Assembly of RS in third and fourth quarter of 2021.

**Tasks and deliverables**

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| --- | --- | --- |
| **Tasks**  | **Number of days planned** | **Specific Deliverables** |
| Task 1: Analysis of the draft laws and comparative analysis with similar acts from the region | 3 | Notes and remarks  |
| Task 2:Drafting the comments and suggestions for changes/amendments on draft laws and discussion with CZZS  | 3 | Written comments with elaboration |
| Task 3: Providing on-going support to other experts and project management on preparation of final comments and amendments on draft laws | 2 | Written amendments to the Law with elaboration |
| Task 4: Presentation of the findings, comments and suggestion through on-line panel  | 1 | Presentation |
| Task 5: Participation on public hearing and/or media interviews | 1 | Statements |
| ∑ | 10 days |  |

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**J: Reporting**

The Experts shall draw up reports and documents in accordance with the scope of the ToR and agreement with the Project Coordinator. S/he will present her/his time sheets in English language to the Project Coordinator. All the reports shall be elaborated in BHS language.

**K: Value of the bid and payment**

The value of the bid must be presented in Euros gross and cannot exceed maximum of the 1000 EUR per expert. The contracting entity (Center for Environment) is not required to pay any tax and related fees on the value of the bid. Prices must be fixed amounts in Euro and will not be subject to revision. Cost incurred in preparing and submitting tenders are borne by the tenderers and cannot be reimbursed.

The first payment corresponding to 50% of the contract value agreed with the winning tenderer will be released by CfE upon completion of Task 1 and Task 2.

An interim payment corresponding to 40% of the contract value agreed with the winning tenderer will be released by CfE upon completion of Task 3.

A final balance payment of 10% will be released by CfE upon completion of Task 4 and Task 5 as well as delivered signed Time Sheets.

**L: Time schedule and Remuneration**

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| --- | --- | --- |
| Launch Tender | CfE | May, 10th 2021 |
| Close of the Tender | CfE | May, 31st 2021 |
| Selection of the tenderer | CfE | June, 4th 2021 |

The following deliverables shall be submitted to CfE:

|  |  |
| --- | --- |
| Delivery | Indicative deadline |
| Notes and remarks  | June 30th, 2021 |
| Written comments with elaboration | August/September 30th, 2021 |
| Written amendments to the draft Laws | Depend – no later than September 30th, 2021 |
| Presentation | October 21st, 2021 |
| Statements | Depend – no later than October 31st, 2021 |

*The indicative timeframe can be changed and modified in accordance with the timeframe of the legal procedure(s) needed for adoption of the draft Law(s).*

**M: Qualifications of the Expert**

**General professional experience:**

* More than 10 years of progressive experience (within the concerned field(s): Energy or Law or Economy)

**Specific professional experience:**

* Knowledge and understanding the role of Bosnia and Herzegovina within the EU integration processes and compliances with EU legislation, especially regarding the renewable energy policies and just energy transition.

**Qualifications and skills:**

* MA or PhD degree;
* Excellent communication and written skills;
* Excellent command of spoken and written English;
* Excellent knowledge of local language;
* Computer literacy.

**N: Method of submission and deadline**

All interested applicants (individuals or companies) must submit the following documents no later than May 31st 2021, at 4 pm.

To be considered for this service, tenderers with the required profile shall submit the following documents in envelope:

* + - * CV and reference list;
			* Financial offer for the service delivery (detailed list of estimated costs).

The bid is to be submitted by mail to the following address:

Centar za životnu sredinu,

Miše Stupara 5
78 000 Banja Luka, Bosna i Hercegovina (Note: Application for the position of a Energy, Economy or Legal Expert or all three), or by email at: viktor.bjelic@czzs.org

1. http://www.unece.org/fileadmin/DAM/env/epr/epr\_studies/bosnia\_and\_herzegovina%20II.pdf [↑](#footnote-ref-1)